



## **A Guide to Your Wedding Non-Member**

*Church of the Lakes  
5944 Fulton Dr. NW  
Canton, OH 44718  
330-499-8972  
[churchofthelakes.org](http://churchofthelakes.org)*

### **The Service of Christian Marriage**

*The purpose of God's church is to praise and glorify your creator and his Son, Jesus Christ. The Minister has the overall responsibility for the integrity of the service. The Minister and the wedding coordinators will work closely with you, making you aware of the different options that are available, to help you make your wedding a memorable one. The enclosed information is intended to help you in planning this important event.*

### **Scheduling Your Wedding:**

The wedding needs to be scheduled through the church office.

Weddings will be scheduled no later than 4:30 PM, as the custodian needs time to clean the sanctuary. Dates are usually set for the wedding and rehearsal not more than 1 year in advance. All weddings must have a three month advance notice. The rehearsal should begin no later than 6:30 PM.

Please bring your legal papers and runner (if using one) to the rehearsal. Your coordinator will open the church prior to the service for dressing, pictures etc. Please plan your pre and post wedding photographs to be completed with the 5 hour window the church will be open for your use.

### **The Church Can Provide:**

- |                 |                           |
|-----------------|---------------------------|
| *Kneeling bench | *2 - 7 Branch Candelabras |
| *Dressing rooms | *Altar Candles            |
| *Reception area |                           |

### **General Guidelines:**

\*The church Wedding Coordinators or Pastoral staff must approve any changes made related to the ceremony and church buildings. Private coordinators must defer to the church coordinators.

\*Our Sanctuary can seat approximately 300 on the lower level and 65 on the balcony.

\*Please no ring-bearers or flower girls under the age of four. It has been our experience that children under four may become upset and distract from the service.

\*A comfort room is provided for toddlers and infants where the adults attending them can both see and hear the ceremony.

\***NO ALCOHOL** is permitted on church property. Smoking only in outdoor areas.

\*You may bring soft drinks and snacks to consume in the dressing rooms.

\*Following the ceremony, your guests may throw rose petals, use bubbles, small bells, or streamers outside. We request no rice, balloons, or bird seed be used. No real flower petals may be thrown in the Sanctuary.

### **On Your Wedding Day**

#### **Custodian/Dressing rooms:**

The custodian/someone will be present in the building during the time the wedding party is here, and close the building when all have left. The rental of the church includes the sanctuary, 2 changing rooms, and restrooms. Dressing rooms can be locked, so items can be brought to the rehearsal and safely stored overnight.

### **Photographer:**

We ask that your photographer abide by these guidelines and is made aware of them in advance of the ceremony.

\*No movement or flash photos during the service. Flash only during the processional and recessional.

\*The photographer is to stay behind the last seated guest or in the balcony during the service.

\*After-ceremony pictures should conclude no more than 45 minutes following the ceremony.

\*Videotaping must follow the same guidelines with no moving cameras permitted in the front of the sanctuary.

\*We have the capability of livestreaming your wedding. Check with your coordinator for more information and prices.

### **Florist:**

\*If a runner is desired, it should be 100 ft.

\*Please use non-marring fasteners (pipe cleaners, ribbon) **not tape**, to attach decorations to the pews, rails, windows, and candelabras.

\*The wedding coordinators will be happy to pin on corsages-please have them clearly marked.

\*All florals must be removed from the sanctuary following the wedding, as well as all personal items from the dressing rooms.

### **Music:**

The church organist Jimmy Oakley, will be expected to play. Classical music reflecting the sacred setting will be used during the prelude.

You may request up to 3 contemporary songs, personal requests will be honored within the organist's repertoire. Included in the organist's fee is a consultation to hear some of the choices available. This should be arranged at least 4 weeks prior to the ceremony. Guest soloists are limited to 20 minutes of the prelude, and must conclude 5 minutes before the ceremony. It is your responsibility to contact Jimmy Oakley at (850) 766-2434.

**Reception Information:** The church secretary can provide you with information on rooms available, costs, and church policy if you would like to have your reception at the church.

## **Fee Schedule – Nonmembers**

### **Wedding:**

Expected donation for wedding and rehearsal.....	\$350
Ministerial Fee.....	\$300
Wedding Coordinators (includes 2).....	\$300
Custodian.....	\$200

### **Music:**

Organist's fee:

Consultation, rehearsal, ceremony.....\$150

Soloists rehearsal.....\$25

(Up to 30 min. per session)

Soloist & Violinist available.....fee is upon musician's  
discretion

### **Optional Rentals:**

2 -7 branch candelabras with 14 candles.....\$35

### **Contact Numbers:**

**330-499-8972**

Pastor Jared Priset

Secretary, Cassandra Schwab

Organist, Jimmy Oakley

Wedding Coordinators:

Julia Fabich

Marcia Pendleton

Stephanie Strock

Lisa Wright