

Church of the Lakes UMC – Job Description

Position: Director of Contemporary Worship	Compensation: Range \$30,000-33,000 based on experience
Category: Staff – Teaching/Pastoral Ministry	Hours: 26 hrs. per week
Revision Date: 3/28/18	Full, Part or Volunteer: Part time

Overview of Position:

For Sunday Worship: Build & direct in a praise team of diverse and gifted musicians; continuously recruit musicians who will volunteer to serve on the Praise Team; select a variety of musical songs for the contemporary services; create appealing multimedia presentations for maximum worship experience; hold weekly musical rehearsals; promote spiritual development; ensure the maintenance of sound equipment and submit proposals for new equipment; oversee setup and tear down equipment for practices and Sunday Worship.

For Wednesday Youth Worship (CHAOS): Recruit & train youth volunteers for the Youth Praise Team; supervise the music selection; build a library of appropriate music for the Praise Team; train students to assist with the worship service including audio visual needs; create media presentations with lyrics for services; recruit & train youth volunteers to set up and tear down equipment; assist with additional worship responsibilities that arise when the Director of Student Ministry is unavailable; run an all-day retreat once a year for the Youth Praise Team; collaborate with the Director of Student Ministry to enhance the CHAOS Worship service.

Qualifications:

- Be a gifted musician with experience in praise worship music
- Ability to play either a keyboard or guitar
- Experience with recruiting volunteer musicians
- Appropriate references and background check

Important Characteristics:

- A Christ-like spirit of grace, acceptance, and warmth. This includes the need for a consistent devotional life
- Be a servant leader of genuine and deepening Christian character who possesses emotional, mental and personal stamina
- Be a contributing member of our ministry team who helps cultivates the faith of our growing congregation
- Be a gifted musician who dedicates his/her ministry to the worship of God to effectively lead the congregation into the presence of God through a diverse selection of praise and worship music

Responsibilities

For Sunday Worship:

- Build and direct a Praise Team of diverse and gifted musicians including but not limited to keyboard player, vocalists, guitar, bass and percussion, who dedicate themselves to helping the congregation give glory and honor to God
- Be a musically contributing member of the Praise Team
- Continuously recruit musicians who will volunteer to serve on the Praise Team in order to rotate the sharing of responsibilities
- Be able to provide praise music as a soloist as needed when other musicians are unavailable
- Develop a consistent musical format appropriate for each service. CBJ & OASIS will have the same musical selections but the order of presentation may be different
- Selected songs should be diverse & occasionally include a traditional hymn with the style of the music falling within the culture of the contemporary service
- Create an appealing multimedia presentation for maximum worship experience which includes blending in slides sent by the pastor
- Hold weekly musical rehearsals with priority emphasis on spiritual development which includes a devotion, a time of sharing, and most importantly prayer
- Ensure the maintenance of sound equipment and submit proposals for new equipment

For Wednesday Youth Worship:

- Recruit, train and nurture youth volunteers for the Youth Praise Team for Wednesday CHAOS worship
- Supervise the selection of music for Youth Worship
- Build a library of appropriate music for the Youth Praise Team
- Train students to assist with the worship service including audio visual needs
- Create multimedia presentations including lyrics for musical selection for worship
- Recruit, train and nurture youth volunteers to set up and tear down equipment for CHAOS Worship service
- Assist with additional worship responsibilities that arise when the Director of Student Ministry is unavailable
- Run an all-day retreat once a year for the Youth Praise Team
- Collaborate with the Director of Student Ministry to enhance the CHAOS Worship service

Supervision:

- The Pastor of Discipleship will provide direct supervision
- The employment of the Director of Contemporary Worship is the responsibility of the Staff Parish Relations Committee

Benefits, Vacations and Sick Leave

See Appendix A

NOTE: This job description is not intended to be all-inclusive. The employee may perform other related duties as required to meet the ongoing needs of the Church of the Lakes UMC.