

EMPLOYMENT APPLICATION



Church of the Lakes UMC is an equal opportunity employer and does not discriminate against applicants or employees on the basis of sex, race, color, religion, national origin, ancestry or age (40 years of age and over). In addition, Church of the Lakes UMC does not discriminate against qualified individual with disabilities.

PLEASE PRINT

PERSONAL

1. Name _____ Soc. Sec. No. _____

2. Address _____

3. Phone _____ (Bus.) _____

4. Position(s) applied for _____

5. Date available to start _____

6. Are you over 18 yrs. of age _____ If not, you will need to get a work permit.

7. Have you ever been convicted of a misdemeanor or felony? _____

If yes, please explain _____

8. Have you applied to work with us before? _____ If yes, when _____

9. Are you willing to work an irregular schedule, overtime on different shifts and on weekends when necessary _____

*If hired, proof of your identity and employment eligibility in the United States must be established by appropriate documentation at the time you begin work at Church of the Lakes UMC.

EDUCATION

Name & Address	Graduated or number of yrs. completed	Major
High School _____		
College _____		
Other (specify) _____		

EMPLOYMENT HISTORY (begin with your last position)

Employer's Name and address	Supervisor	Position(s) held	Reason for leaving
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1. _____

Date of employment: From _____ to _____

Your duties _____

2. _____

Date of employment: From _____ to _____

Your duties _____

3. _____

Date of employment: From _____ to _____

Your duties _____

4. _____

Date of employment: From _____ to _____

Your duties _____

If you served in the U.S. Military Service, please provide the 1) Branch 2) Highest Rank Achieved 3) Dates of service

CERTIFICATION and AUTHORIZATION (please read and sign below)

I certify that all facts contained in the application are true and complete and acknowledge that Church of the Lakes UMC is relying on the accuracy of the information provided. I authorize Church of the Lakes UMC to verify the accuracy of the information provided herein, and I authorize former employers, educational institutions and national background check agencies to release information concerning me to the Church of the Lakes UMC. I also authorize Church of the Lakes UMC to give references and provide information about me in response to inquiries subsequent to my employment if hired. I understand that falsification, misrepresentation or omission of requested facts may result in denial of employment or, if employed, may result in immediate dismissal. I understand and agree that, if hired, my employment will be for no definite period and may, regardless of the date of payment of wages, be terminated at any time without previous notice and with or without reason, at the will of either myself or the Church of the Lakes UMC. I also understand and agree that no one has authority to promise me job security or continued employment, except the SPR committee in a formal written agreement signed by both of us.

Signature of Applicant

Date